

# Holcombe Grammar School

## Oversubscription criteria: 2017

### Holcombe Grammar School

#### Post 16 Oversubscription Criteria

If Year 12 is oversubscribed (PAN for Year 12 is 200) then, after the admission of students with Special Educational Needs who meet the entrance criteria and where the Holcombe Grammar School is named on the statement, the criteria will be applied in the order in which they are set out below:

- (a) Looked After Children and all children who have been previously looked after, but following being looked after became subject to an adoption order, child arrangement order or special guardianship order.
- (b) Children who have attended any other TSAT secondary academy in Medway, i.e. The Victory Academy or The Rochester Grammar School.
- (c) Children who, at the time of the admission, have a sibling who attends the Academy or any other TSAT secondary academy in Medway, i.e. The Rochester Grammar School and The Victory Academy. For this purpose, “sibling” means a whole, half or step-sister or brother, or an adopted child resident at the same address. The Academy will also include in this criterion children whose parents are married or cohabiting and live together within the same household. In the case of multiple births or siblings in the same year group, where there is only one place available in the Academy, the other child/children will be offered place above PAN.
- (d) Children of staff employed by the Trust: following the criteria above, priority will be given to the child of a person who is employed by any Academy in the Trust at the time the application is made.
- (e) Child’s health reasons. Written medical evidence from a General Practitioner or hospital consultant must be provided which demonstrates a specific health reason which requires the child to attend “Holcombe Grammar School”.
- (f) Children who live closest to the school. Distance will be based on the shortest distance from home to school, using the LA Geographical Information System.

Should there be two or more identical distances requiring prioritisation, places will be allocated to both students over PAN.

*If the school is over-subscribed from within any of the above categories then a system of random selection will be used to prioritise applications.*

#### Right of Appeal

Parents have the right of appeal to an Independent Appeal Panel. The Appeal Panel will be independent of the Academy. The arrangements for appeals will be in

line with the Appeals Code. The determination of the Appeal panel will be made in accordance with the Code and the outcome of the appeal hearing will be binding on all parties.

### **Distance criterion**

Where it is necessary to prioritise applications the criterion will be prioritised based on the shortest distance from the child's home to school. Distances will be measured using the council's Geographical Information System (GIS). Only distances measured by GIS will be taken into account for the purposes of the distance criterion.

### **Child's Home Address**

A child's home will be the address at which the child normally resides and which has been notified to the Academy and other relevant agencies as being the child's normal place of residence. If a child resides between split parents for different parts of the week the parents must agree and nominate one of their addresses to be used for the application.