

Rainham School for Girls

Oversubscription criteria: 2017

OVERSUBSCRIPTION CRITERIA

If the number of preferences for the school, in any year, is more than the number of places available, places will be allocated in the following priority order:

- a) children in public care, and those who have been in care and have been subsequently adopted or have been made subject of a residence order or special guardianship
- b) children who at the time of application have a sibling (including children living as siblings in the same family unit) on the roll of the school and who will be on roll at the time of the siblings admission, or were on roll in the preceding five years
- c) child's health reasons. Medical evidence must be provided which demonstrates a specific health reason which requires the child to attend the preferred school.
- d) children of a member of staff working at this school for 2 or more years at time of application for admission, or appointed to a skill shortage subject
- e) Residence in an access area (please see appendix 1 or Medway Council's Admission to Secondary School booklet for details of our access area)
- f) Nearness of student's home. The distance calculated is the shortest available safe walking route between the child's home and the school using roads and footpaths known to the mapping layer used by Medway Council Student Services – Admissions within the Geographical Information Software (GIS). Please see Medway Council booklet for further details about how the distance is measured.

Tiebreaker – In the unlikely event that two or more children in all other ways have equal eligibility for

the last available place at the school, the names will be issued a number and drawn

randomly to decide which child should be given the place

Parents/Carers who wish their applications to be considered under oversubscription criteria (a), (b), (c) or (d) may need to provide further information to support this. This can be done via the Supplementary Information Form (appendix 2). For casual admission applications, details can be added onto the application form in the spaces provided. In all cases, additional documentation should be provided to the school to support consideration under these oversubscription criteria, where appropriate. Please note that information provided will only be used if there are more applications than spaces available and it is necessary to apply our oversubscription criteria.

APPEALS PROCESS

Any child not offered a place has the statutory right of appeal to an Independent Appeal Panel. The Independent Appeal Panel will be determined by the Governing Body on an annual basis and will, usually, consist of two lay members and one person from the community, independent of the School. The decision of the Independent Appeal Panel will be binding on the Governors and the parents. Full details of the Appeals process are available from the Clerk to the Independent Appeal Panel.

Parents wishing to make an appeal should contact the school to request a Registration and Appeal Form.

WAITING LIST

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the Academy will operate a waiting list for each year group.

A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above. Where places become vacant students on the waiting list will be contacted in accordance with the oversubscription criteria.

SUPPLEMENTARY INFORMATION FORM

ADMISSIONS APPLICATION – September 2017

Please complete this form if you wish to indicate that you are eligible for one of our oversubscription criteria as per our admissions policy.

1. Child's details:

If applying for more than one child, a separate Supplementary Information form will be needed for each child.

First name (s) _____

Legal Surname: _____

Known by surname (if different): _____

Previous surname(s) (if applicable): _____

Date of Birth: _____ Current Year Group: _____

Current School: _____

Applying for a place from: _____ in Year: _____

2. Oversubscription Criteria:

Please complete the relevant section for the oversubscription criteria you feel your child meets

b) children who at the time of application have a sibling (including children living as siblings in the same family unit) on the roll of the school and who will be on roll at the time of the siblings admission, or were on roll in the preceding five years

Name of sibling: _____

Date of Birth: _____

Relationship if not natural sibling: _____

Dates of Attendance: from: _____ to: _____

c) child's health reasons. Medical evidence must be provided which demonstrates a specific health reason which requires the child to attend the preferred school.

Medical Condition: _____ *please attach medical evidence*

Reason why this school is most appropriate to meet the needs:

d) children of a member of staff working at this school for 2 or more years at time of application for admission, or appointed to a skill shortage subject

Name of staff member: _____

Signed: _____ Date: _____

Print: _____